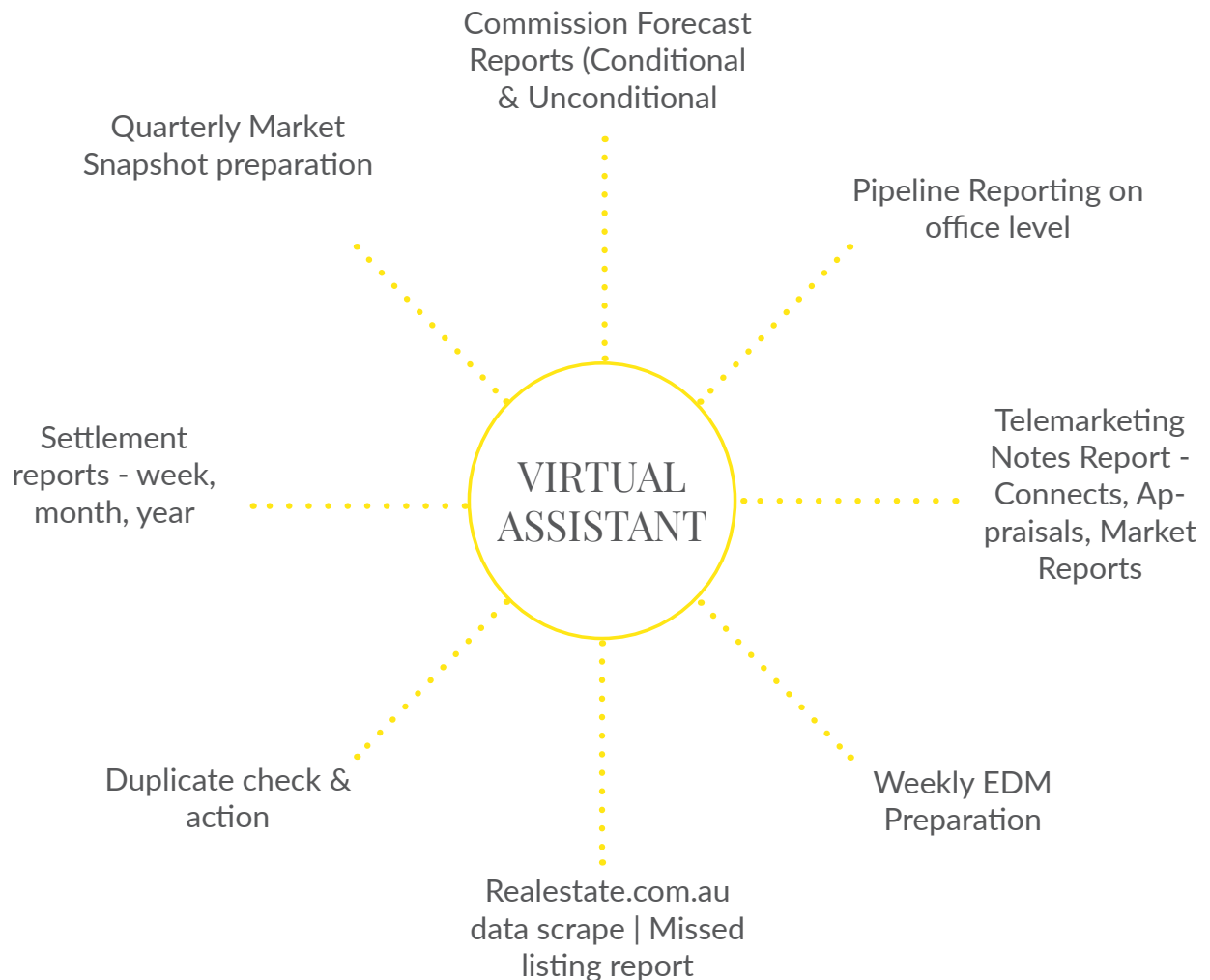


ADMIN SUPPORT SERVICE



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- Increase productivity
 - A real person to work within your team
 - Assistance for a fraction of the price of a PA
 - Trained in One System and Ray White Inducted
 - Initial consultation with BDE Included
 - Key reporting to assist Sales Manager / Principal
 - Reports on Office and Individual Agent basis
 - Promotes effective communication to Database
 - Assurance that security is paramount
 - Weekly report provided to administration team of works completed

SERVICE PACK PRICING

Pricing for service packs are flexible in order to suit the specific requirements of individual Agents and Agencies.

Set Up Fee

A once only set up fee of \$200ex applies to business entities that have not as yet engaged with REassist. IE. This fee does not apply to current or returning clients.

Weekly Hours

VA's shifts are flexible in terms of hours per week. Engagements are 10, 20, 30 or 40 hours per week with hours spread equally across Monday to Friday.

Hourly VA Rate

VA's are charged at \$10ex per hour. Subsequently to have a dedicated VA working for your business can cost as little as \$100ex per week or up to \$400ex per week. This is of course dependent on the size and volume of your business and the number of services that require completion.

More Information

For more information please access the "Contact Us" page on this website. Alternatively additional information is also available on the FAQ page of this site.